AMERICAN CHAMBER OF COMMERCE IN ROMANIA

NOMINATION FORM

Board of Directors and Auditing Committee Membership

*Dear Candidate to the AmCham Romania Board of Director and Auditing Committee,*

Thank you for your availability to serve the AmCham Romania community as a member of the Board of Directors or Auditing Committee!

In order to complete your nomination, please fill in the information below and return it to the AmCham Office via e-mail to: amcham@amcham.ro or regular mail **by February 28, 2019 at 17:00.**

**Please note that this is a firm deadline and will not be extended.** As a recommendation, nominated candidates should hold top management positions or be part of the top management team*,* with having a minimum of at least one year experience with the company in Romania, in order to ensure seniority and stability in the leadership of the association.

When the candidate is not the CEO/Company Owner, a special empowerment from the CEO/company top management will confirm that the nominee is delegated to publicly represent the company.

**For a fair understanding of the Roles of Responsibilities of the Board of Directors and Auditing Committee, please review the related chapters of the** [**AmCham Statues**](https://www.amcham.ro/download?file=mediaPool/uF6Vly9.pdf) **– Section III, Art. 32-39.**

Candidates should be experienced business leaders, with an impeccable reputation and solid track record that will enable them to exercise their leadership as effective AmCham Board Members. Alignment with the AmCham values, previous involvement in the organization's activity provide complementary competences. All candidates should be well aware of the substantial personal time commitment and active involvement required for serving in the AmCham Board (monthly Board meetings, monthly meetings of the AmCham Committees, events and meetings where Board Members represent AmCham in relation with stakeholders). Also, availability to engage company resources and expertise to support AmCham's agenda is important.

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| **AmCham Member Company** |  |
| **Candidate Name** |  |
| **Position** |  |
| **Contact Info** |  |
| **Direct line/mobile** |  |
| **Email** |  |
| **Contact Person/PA (name, email, phone)** |  |
| **Candidate for** **(mark one that applies)** | **Board of Directors****Auditing Committee** |

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please address the following questions in English in short essay format (min – 100 words):**

1*). Why do you think affiliation with AmCham Romania is important for companies operating in Romania?*

*2). What motivates you to run for a position in the AmCham Romania Board of Directors/Auditing Committee?*

*3). What qualifies you for this position? What specific skills and contributions will you bring to the AmCham Board of Directors/Auditing Committee?*

*4). How have you been an active member in AmCham over the past year?*

*5). Please list 3 priorities you see relevant for AmCham as a leading business association and some related follow up actions you envisage as instrumental in order for AmCham to achieve such priorities*

**Thank you for filling in the Nomination Form and for your interest to be a member of the AmCham Romania Board of Directors or Auditing Committee. Please also attach a short bio (docx, English), a recent portrait photo and a 1 minute video presentation during which you answer the questions above to be used in promoting your candidacy to AmCham members.**

**Your answers will be included in the Candidates’ Presentation sent out to members together with the voting ballot, and selections will be included in the *Members About AmCham* section on** [**www.amcham.ro**](http://www.amcham.ro)**.**

**IMPORTANT:**

Please be aware that the presence of the candidates (validated by the Nomination Committee) running for a position in the AmCham Board of Directors is required to the following meetings:

**March 28, 2019**  *Annual General Meeting*

 Location: Athenee Palace Hilton Hotel, Bucharest

 Timeline: 17:30 – 20:30

 *Special Meeting of the Elected Board of Directors to Appoint Executive Committee*

Location: Athenee Palace Hilton Hotel, Bucharest

 Timeline: immediately following the AGM meeting

**April 4, 2019** *First meeting of the Board of Directors*

 Location: AmCham Romania Premises

 Timeline: 09:00 -11:00